

# 2014

## The International Christian Maritime Association Trustees' Report & Accounts



**The International Christian Maritime Association**

**Annual Report of the Trustees**

**1<sup>st</sup> January 2014 - 31<sup>st</sup> December 2014**

**Charity Registered in England & Wales.**

**Registration Number. 1003211**

**International Christian Maritime Association: The Annual Report of the Trustees 2014.**

For the period 1<sup>st</sup> January 2014 - 31<sup>st</sup> December 2014

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The International Christian Maritime Association is a free association of Christian organisations engaged in welfare work for seafarers who include those working on merchant, fishing and passenger vessels”.

**.....from the Constitution of  
The International Christian  
Maritime Association.**

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For the period 1<sup>st</sup> January 2014 - 31<sup>st</sup> December 2014

Charity Registered in England & Wales. **Registration number.** 1003211

**REFERENCE & ADMINISTRATION DETAILS :**

**Charity name: The International Christian Maritime Association** also known as **ICMA**

Charity Registered in England & Wales. **Registration number.** 1003211

**Principal Address:** Herald House, 15 Lamb's Passage, London, EC1Y 8TQ  
**(from March 2015)** ICMA, PO BOX 16914, GLASGOW, G11 9FY

**List of Trustees of the charity January 1st 2014 – December 31<sup>st</sup>. 2014:**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Fr Bruno Ciceri	Chairman		Apostolatus Maris
2	Dr Jason Zuidema	Vice-chairman		North American Maritime Ministry Association
3	Rev Kenneth Peters			Mission to Seafarers
4	Rev Heike Proske			German Seaman's Mission
5	Douglas Stevenson, Esq.			Seamen's Church Institute of New York and New Jersey
6	Rev Jaakko Laasio		From Nov.2014	Council of Nordic Seamen's Churches in : Denmark, Faroe Islands, Finland, Norway and Sweden
7	Sandra Welch		From Sept. 2014	Sailors' Society (formerly British & International Sailors' Society)
8	Capt. Bernt R. Koning			Nederlandse Zeemanscentrale
9	Rev Margith Pedersen		To Sept 2014	Council of Nordic Seamen's Churches in : Denmark, Faroe Islands, Finland, Norway and Sweden
10	Mr Stuart Rivers	Treasurer (February 2014 to Sept. 2014)	From: February 2014 To: Sept.14	Sailors' Society (formerly British & International Sailors' Society)

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- **Charity structure and details of how it is managed, including how it recruits trustees**

The International Christian Maritime Association is an ‘unincorporated association’ registered as a charity in England & Wales with a Constitution last amended in 2007. ICMA is a free association of Christian organisations engaged in welfare work for seafarers and fishers. Trustees are appointed to serve on the Executive Committee by the ‘founding societies’ according to the schedule of the founding document and Constitution of ICMA<sup>1</sup>. There is also provision in the Constitution for additional Trustees (members of the Executive Committee) to be elected at a General Meeting of the charity. If any Executive Committee member is unable to attend a meeting of the Executive Committee, his or her place may be taken by a person nominated by the organization by which such member was appointed.

In order to carry out its work the charity makes appointments according to its Constitution including the following current appointments applying in the year 2014 :

<b>Interim Chief Executive:</b>	Rev Loring Carpenter	ICMA ‘Interim General Secretary’ to 31 <sup>st</sup> Oct.2014	Appointed by ICMA Executive Committee
<b>Registered Auditors:</b>	Sheen Stickland	7 East Pallant Chichester W Sussex PO19 1TR	Appointed by ICMA Annual General Meeting
<b>Bankers:</b>	Royal Bank of Scotland	Threadneedle Street LONDON EC2R 8LA	Appointed by ICMA Executive Committee
<b>General Secretary</b>	Rev Richard E Kilgour	ICMA General Secretary	Appointed by ICMA Executive Committee  <b>(to commence 1<sup>st</sup> Jan.2015)</b>

**The objects of the charity** are the promotion of the spiritual, social and material welfare and religious education of all seafarers, and the relief of need, hardship or distress among seafarers. To achieve this, the charity facilitates tolerance, ecumenical relations and collaboration among its 28 Christian faith-based members who in turn provide frontline services to seafarers.

The charity is a second and third tier service provider. It provides services to those frontline operators who are members of the charity, or who partner with us, and act in this way for the benefit of seafarers and fishers. The charity seeks to achieve its objectives directly and through its members. In setting out the main activities undertaken by the charity, the Trustees have regard to how its charitable purposes are applied for the public benefit. In this reporting year the Trustees continued to comply with their duty to have due regard to the commission's public benefit guidance

<sup>1</sup> (Charity Commission guidance states *inter alia*... “Trustees have overall control of a charity and are responsible for making sure it’s doing what it was set up to do. They may be known by other titles, such as ...‘committee members’. **Whatever title they have in a particular charity, trustees are the people who lead the charity and decide how it is run**”.) <https://www.gov.uk/charity-trustee-whats-involved>

when exercising any powers or duties<sup>2</sup>. These aspects are encompassed by the range of work carried out as follows:

- by encouraging ecumenical relations among managements of faith-based welfare providers;
- by encouraging ecumenical working in the frontline delivery of services to seafarers and fishers in ports;
- by facilitating partnerships with both international and local service providers in the seafarers' welfare sector; and
- by advocating for seafarers rights and dignity in the industry and in international bodies.

**Practically this means that the International Christian Maritime Association:**

- maintains the position of a General Secretary
- enables communication among its members, and particularly through the website enables public access to information about the work of the charity and support available;
- encourages strong ties with churches and faith communities;
- facilitates the delivery of services and expertise to all its members by encouraging joint operations and projects;
- maintains a network of chaplains in ports around the world that enable seafarers and fishers to access chaplains and welfare workers services;
- promotes the professionalism of port chaplaincy and seafarers' welfare;
- participates in the governing bodies of international and local seafarers' welfare structures, including those bodies working with fishers; and
- shares members' experience on seafarers' and fishers' welfare with maritime industry, governmental authorities, and international organizations;

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<sup>2</sup> **The public benefit reporting** requirement for smaller charities 'Smaller charities' are registered charities below the audit threshold where gross income does not exceed £500,000. **Legal requirement:** trustees of smaller registered charities **must report on public benefit** by including a brief summary setting out the main activities undertaken by the charity to carry out its charitable purposes for the public benefit including a statement as to whether they have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/385375/PB3\\_Reporting.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/385375/PB3_Reporting.pdf)

**In practice the operational activities of ICMA include:**

- promoting coordination and encouraging collaboration and mutual assistance amongst Christian organisations engaged in work for and among fishers and seafarers with a view to the effective application and sharing of limited resources to benefit their wellbeing;
- speaking as the collective voice of member organisations representing their views;
- publishing a website with news and information;
- administrating an online chaplains' directory;
- facilitating face to face meetings of management and chaplains by organising regional and international conferences, seminars and meetings;
- enabling the development of training courses and organising and coordinating training events;
- maintaining membership in organisations in the seafarer welfare sector, and in organisations with concern for fishers, including the International Seafarers Welfare Assistance Network (ISWAN);
- being a collective voice advocating for benefit to the lives of fishers, seafarers and their families by participating as a non-governmental organization in the International Maritime Organisation (IMO) and the International Labour Organisation (ILO);
- assessing grants for those in need through the Seafarers Emergency Fund (SEF) established by The TK Foundation (administered by ISWAN, SEF provides immediate, essential aid to seafarers and families of seafarers, who are directly involved in sudden and unforeseen crises);
- supplying advice and support for members and individual chaplains on matters pertaining to seafarers welfare, and the welfare of fishers;
- publishing books, leaflets, journals, reports, films and other educational matter;
- raising and receiving funds to meet the objects of the charity by way of contributions, donations, grants and otherwise.

**The contribution of volunteers in furtherance of the charity's objectives is considerable on various levels including:**

- member organisations represented in the executive committee meet all costs of their representatives attending the meetings twice annually;

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- member organisations providing delegates to ICMA standing delegations to ILO and IMO meet all costs involved in their participating ILO and IMO meetings;
- collaborating closely with the sector's funders to ensure sources of funding for welfare services; and
- ICMA and member organizations train volunteers who provide ship visiting services in many ports of the world.

**In pursuit of the objects of the charity pursued the following activities and objectives in 2014:**

- maintaining continuity in leadership, governance and management of the charity with the Trustees making an interim appointment of General Secretary;
- Bringing forward the agreed 'Strategic Plan' of the charity following adoption in 2013 with presentation of the materials to membership and partner groups;
- putting in place the process for recruitment and appointment of a full-time General Secretary within 2014;
- continuing discussion on proposals for the membership subscriptions;
- providing input from membership into all areas of the work of the charity;
- giving notice on the lease for ICMA office premises;
- participating in ILO Maritime Meetings in Geneva and IMO meetings in London;
- partnering and collaborating with the Maritime Piracy Humanitarian Response Programme to deliver a guide for welfare and emergency responders to piracy incidents.
- training ICMA members and their chaplains to understand the role of chaplaincy in the implementation of the Maritime Labour Convention, 2006 (MLC, 2006);
- holding the Annual General Meeting and Members' Consultation in Copenhagen, Denmark, which, among other things, initiated implementation of the ICMA Strategic Plan;
- cooperated with and within ISWAN and in regional welfare programmes;
- maintained the global chaplains' directory; and
- initiated an internal audit of Restricted Funds to enable decisions to determine if some could be used to enhance member training and professional development opportunities.

**In achievement and performance the charity made the following progress in 2014:**

- **Governance:** Meeting as an Executive Committee with face to face and video meetings,
- **Interim management** to maintain oversight of work programme and
- **Maintaining** membership and representation of a full complement of Executive Committee
- **Full Annual Meeting** programme with consultative meeting of members in Copenhagen
- **Appointment** of new General Secretary September 2014
- **Professional Development** : The continuing work of the sub-committee tasked with developing training and development programme for professional development of chaplains
- **Continuing IMO and ILO representation**

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- **Collaboration** through ‘round table’ discussions on seafarer’s welfare with ISWAN and International Chamber of Shipping, Shipping industry bodies and institutions, funding bodies and charities for seafarer welfare

**Plans for future work:**

- implementing the Strategic Plan 2013-2018 to establish ICMA as the professional organisation for port chaplaincy;
- continuing partnerships with the ISWAN, International Maritime Health Association, the International Transport Workers Federation, and the TK Foundation; developing more efficient service delivery to cruise liner crews;
- initiating through the Professional Development Sub-Committee, a revision of all training opportunities to improve content and incorporate the use of on-line training;
- training trustees with skills for governance to benefit the charity;
- implementing changes to membership subscription structure; and
- considering options for rationalising costs of office facility with ‘ending’ London office lease in early 2015.

**Financial Review** The financial position at the yearend reflects a period of change with managing the transition to the search and appointment of a new full-time General Secretary. Charitable activity funded by grant income was maintained during the year, whilst salary and expense costs were reduced on the previous 12 months.

**Brief statement of the charity’s policy on reserves:** The charity aims to accumulate reserves of between £120,000 and £150,000 in order to manage major risks as detailed in section B of the TAR 2006. However the financial climate for the last years has restricted members’ ability to bear more than minimal subscription increases so that the reserves fall short of the target. At the end of the year the charity held (unrestricted) reserves of £99,751

No part of these reserves was designated for a specific purpose.

**Details of any funds materially in deficit:** No funds are in deficit

**The charity’s principal sources of funds:** The policy is to obtain grants for proposed conferences, seminars and other training programmes. Commitments are only entered into once funding is assured. The work of the General Secretary is funded from regular income obtained from members’ contributions and donations.

Presently no active fundraising is undertaken to solicit funds from the maritime industry in order to avoid conflict with the members of the association beyond specific funding of programmes and projects.

**Investment policy and objectives:** There are no restrictions on the association’s power to invest.

At present the trustees are about to conclude their ‘review of levels of membership subscriptions’. It is hoped that this will raise the overall level of income going forwards. With regard to bad debt at the end of



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2014, then £10,000 is considered appropriate figure for bad debt, and that the trustees will continue to apply its efforts in recovering that debt meantime.

**Declaration Statement of Trustee Board's responsibilities:**

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the association during the year and of its surplus or deficit for the year. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the recommendations of applicable Accounting Standards and the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP 2005) have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume the charity will continue its activities.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the governing document of the charity, within the framework of charity law. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other infringements.

These accounts comply with the current statutory requirements and with the requirements of the charity's governing document and the Charities SORP 2005.

The trustees declare that they have approved the trustees' report and Statement of Financial Activities on Tuesday 18<sup>th</sup> August 2015



Signed on behalf of the charity's trustees

Full name

Sandra Welch

Position

Treasurer

Date

18 August 2015

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**Report of the Independent Auditors to the Trustees of The International Christian Maritime Association**

We have audited the financial statements of International Christian Maritime Association for the year ended 31st December 2014 on pages eleven to nineteen. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with Section 144 of the Charities Act 2011 and regulations made under Section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of trustees and auditors**

As explained more fully in the Statement of Trustees Responsibilities set out on page nine, the trustees are responsible for the preparation of the financial statements which give a true and fair view.

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with regulations made under Section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

**Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

**Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31st December 2014 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements ; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Shen Stickland  
Chartered Accountants  
Registered Auditors  
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006  
7 East Pallant  
Chichester  
West Sussex PO19 1TR  
Date: 19/12/15

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**International Christian Maritime Association  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 December 2014**

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2014	Total Funds 2013
		£	£	£	£
<b>Incoming Resources</b>					
<b>Incoming Resources from generated funds</b>					
<i>Voluntary Income</i>		500		500	72
<i>Activities to generate funds:</i>					
Management Fees Charged	2				2,082
Membership Fees	2	69,344		69,344	67,875
Sale of Directories					
Provision for bad debts	2	(10,000)		(10,000)	
<i>Investment Income</i>					
Bank interest	2	67		67	72
<b>Incoming Resources from Charitable     Activities</b>					
Grants	2		12,858	12,858	
Fee Income					
Donations					.
Donations in Kind					.
<b>Total Incoming Resources</b>		<b>59,911</b>	<b>12,858</b>	<b>72,769</b>	<b>70,101</b>
<b>Resources Expended</b>					
<b>Charitable activities</b>					
<i>Organisation of training and Conferences</i>		59,398	494	59,892	97,760
<i>Governance costs</i>	4	3,300		3,300	3,600
<b>Total Resources Expended</b>	4	62,698	494	63,192	101,360
<b>Net Incoming (Outgoing) Resources before Transfers</b>		<b>(2,787)</b>	12,364	9,577	<b>(31,259)</b>
<b>Net Movement in Funds</b>		<b>(2,787)</b>	12,364	9,577	<b>(31,259)</b>
Fund Balances brought forward		102,538	72,991	175,529	206,788
<b>Fund Balances carried forward</b>		<b>99,751</b>	<b>85,355</b>	<b>185,106</b>	<b>175,529</b>

*All of the above results are derived from continuing activities and all gains and losses in the year are included above.*

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**International Christian Maritime Association**

**BALANCE SHEET**

Note

**AS AT 31 December 2014**

		2014			2013
<b>FIXED ASSETS</b>		£	£		£
Tangible assets	8				
<b>CURRENT ASSETS</b>					
Stocks		59			59
Debtors	9	30,287			18,911
Cash at bank and in hand		165,178			162,807
		<b>195,524</b>			<b>181,777</b>
<b>CURRENT LIABILITIES</b>					
Creditors: amounts falling due within one year	10	(10,418)			(6,248)
<b>NET CURRENT ASSETS</b>			185,106		175,529
<b>NET ASSETS</b>			<b>185,106</b>		<b>175,529</b>
<b>Funds</b>					
Restricted	11		85,355		72,991
Unrestricted	12		99,751		102,538
<b>NET ASSETS</b>	13		<b>185,106</b>		<b>175,529</b>

These above Accounts were APPROVED by the BOARD OF TRUSTEES on Tuesday 18<sup>th</sup> August 2015

And, were duly signed for and on BEHALF OF THE TRUSTEES by



Sandra Welch (Treasurer)

**International Christian Maritime Association  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 December 2014**

**1. ACCOUNTING POLICIES**

a) Basis of preparation The accounts have been prepared on a going concern basis under the historical cost convention, with the exception of investments which are included at market value. The financial statements have been prepared in accordance with the Statement of Recommended Accounting Practice-Accounting and Reporting by Charities (SORP 2005) issued in March 2005 and applicable UK Accounting Standards. The principal accounting policies adopted in the preparation of the financial statements are set out below.

**b) Incoming Resources** Voluntary income including donations, gifts and legacies and grants that provide core funding or are of a general nature are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred where:

- the donor specifies that the grant or donation must only be used in future periods; or
- the donor has imposed conditions which must be met before the charity has unconditional entitlement.
- 

**c) Volunteers and donated services and facilities** :

The value of services provided by volunteers is not incorporated into these financial statements.

**d) Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Contractual arrangements are recognised as goods and services are supplied.

Grant payments are recognised when a constructive obligation arises that results in the payment being unavoidable.

- Cost of generating funds are those costs incurred in attracting voluntary income.
- Charitable activities include expenditure associated with Promotion of the objects of the International Christian Maritime Association to society in general, Promotion of the objects of the International Christian Maritime Association to the seafaring community, improved pastoral care of seafarers and support to partner organisations.
- Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.
- Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

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**e) Irrecoverable VAT**

All resources expended are classified under activity headings that aggregate all costs related to the category. Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

**f) Operating leases**

There are no operating leases. The charity occupies an office on a lease which it has the option to determine within less than one year.

**g) Fixed Assets**

- Assets which, in the opinion of the charity, have a useful life of more than one year are capitalised.
- Tangible fixed assets are stated in the Balance Sheet at cost less depreciation.
- Depreciation is provided on all fixed assets at rates calculated to write off each asset evenly over its expected three year useful life on a straight line basis.

**h) Stocks**

Stocks are valued at cost.

**i) FOREIGN CURRENCY TRANSACTIONS**

Transactions in foreign currency are recorded at the rate ruling at the date of the transaction.

**j) FUNDS STRUCTURE**

- Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objects of the Charity
- Restricted funds are funds subject to specific restrictive conditions imposed by donors or through the terms of an appeal.
- The costs (if any) of raising and administering such funds are charged against the specific funds. The purpose and use of restricted funds (if any) is set out in the notes to the financial statements.

**k) PENSION COSTS**

Contributions to the charity's pension schemes are charged to resources expended as they become payable.

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**2. Donations, Subscriptions and similar incoming resources:**

	<b>Total 2014</b>	<b>Total 2013</b>
<b>Grant Income</b>		
<b>The ITF Seafarers' Trust</b>	12,858	
<b>Membership Subscriptions</b>		
Apostolatus Maris	10268	9,920
Association for Seamen's Mission	500	500
Biblia Harbour Mission		500
Christelike Seemans Organisasie		500
Danske Soemands- og Udlandskirker	2102	2,030
Deutsche Seemannsmission	7504	7,250
Indenlandsk Soemandsmission	818	790
Indonesian Ministry to seafarers	500	500
Korea International Seamen's Mission Association	500	500
LIFE	500	500
Mersey Mission to Seafarers	500	500
Mission to Seafarers	10713	10,350
Nederlandse Zeemanscentrale/Financial Ma	5921	5,720
Nordelbien Semansmission	500	500
North American Maritime Ministry Association	1470	1,420
PCT Seamen's/Fishermen's Service Center	500	500
Queen Victoria Seamen's Rest	500	500
Sailors' Society	9202	8,890
Seafarers' Welfare Board for New Zealand	500	145
Seamen's Church Institute of NY & NJ	6738	6,510
Seamen's Mission of Estonia	500	500
Sjomannskirken/Norwegian Church Abroad	2536	2,450
Sjomanskyrkan i Sverige	500	500
Stichting Pastoraat Werkers Overzee	500	500
Suomen Merimieskirkko	2536	2,450
Svenska Kyrkan i Utlandet	2536	2,450
The Christian Friends' Society	500	500
The Fishermen's Mission	500	500
	<b>69,344</b>	<b>67,875</b>
Directory Sales		
Donations received	500	72
Bank Interest	67	72
Project Management Fees		2,082
less Provision for Bad Debts	<b>(10,000)</b>	
<b>Total Incoming Resources</b>	<b>72,769</b>	<b>70,101</b>

The provision for Bad Debts (£10,000) is made in respect of subscriptions due which the Trustees believe may not be received

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**3. TRUSTEES**

No trustees were reimbursed expenses or otherwise remunerated by the charity. No indemnity insurance premia were paid in respect of Trustees' liability.

**4. RESOURCES EXPENDED**

<b>Analysis of Total Resources Expended</b>	<b>Direct Costs</b>	<b>Support Costs- Staff Costs</b>	<b>Other Support Costs</b>	<b>Total 2014</b>	<b>Total 2013</b>
<b>Charitable Activities</b>					
Organisation of training and conferences	494	32,546	26,852	59,892	97,760
	494	32,546	26,852	59,892	97,760
Governance -Audit Fees	3,300			3,300	3,600
<b>Total Resources Expended</b>	<b>3,794</b>	<b>32,546</b>	<b>26,852</b>	<b>63,192</b>	<b>101,360</b>

	<b>Activities undertaken Directly</b>	<b>Support Costs</b>	<b>Total 2014</b>	<b>Total 2013</b>
Organisation of Training and conferences:	494	59,398	59,892	97,760
<b>Total</b>	<b>494</b>	<b>59,398</b>	<b>59,892</b>	<b>97,760</b>

**The above costs are after Charging/Crediting:**                      **2014**                      **2013**

**Remuneration paid to the Charity's Auditors:**

Audit Fee:	3,300	3,600
Depreciation:		199

**5. PENSION COSTS**

The Charity made no payments in 2014 in respect of pensions (2013:- nil)



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**6. Cost of Charitable Activities : Organisation of Training and Conferences**

	<b>Support Costs</b>	<b>Direct charitable Expenditure</b>	<b>Total 2014</b>	<b>Total 2013</b>
Salaries , NI and Pension	32,546		32,546	41,413
Telephone Post and Packing	1,626		1,626	1,983
Printing and Stationery	236		236	156
Subscriptions	750		750	750
Bank Charges	617		617	1,346
London costs	3,659		3,659	10,875
Rent	3,541		3,541	3,762
Insurance	1,061		1,061	1,033
Sundries	1,059		1,059	978
Other Office Costs	437	494	931	2,140
General Expenses	2,409		2,409	22,772
Subsistence	338		338	399
Travel	7,279		7,279	4,992
Accountants' Fees	3,840		3,840	2,880
Management charge				2,082
Depreciation Charge				199
	<b>59,398</b>	<b>494</b>	<b>59,892</b>	<b>97,760</b>

All support costs are allocated to the organisation of conferences and training

**7. STAFF COSTS AND NUMBERS**

	<b>2014</b>	<b>2013</b>
Salaries and Wages		21,630
Social Security costs	386	3,538
Interim Management	32,160	16,245
	<b>32,546</b>	<b>41,413</b>

Total pension contributions accrued but not paid at 31 December 2013 amounted to £nil (2012:-£nil)

There were no employees receiving total emoluments, as defined for taxation purposes, in excess of £60,000 in either 2011 or 2010.

The number of employees, calculated on a fulltime equivalent basis, analysed by function was:

	<b>2014: Number</b>	<b>2013: Number</b>
Management and Administration	1	1
	<b>1</b>	<b>1</b>

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**8. FIXED ASSET COSTS**

		<b>Computer Equipment</b>	<b>Office Equipment</b>	<b>Total</b>
At 1 January 2014		5,615	3,193	8,808
	Additions			
At 31 December 2014		5,615	3,193	8,808
<b>DEPRECIATION</b>				
At 1 January 2014		5,615	3,193	8,808
	Additions			
At 31 December 2014		5,615	3,193	8,808

**NET BOOK VALUE**

At 31 December 2014

At 31 December 2013

All Fixed Assets are used in direct furtherance of charity's objects.

**9. DEBTORS**

	<b>2014</b>	<b>2013</b>
Debtors	1,076	500
<b>Provision for Bad Debts</b>	<b>(10,000)</b>	
Prepayments	651	1,038
Subscriptions Outstanding	38,560	17,373
	<b>30,287</b>	<b>18,911</b>

**10. CREDITORS**

	<b>2014</b>	<b>2013</b>
PAYE & NIC outstanding		
Other Creditors	6,918	2,525
Accruals	3,500	3,723
	<b>10,418</b>	<b>6,248</b>

**11. RESTRICTED FUNDS**

	<b>At 1 January 2014 £</b>	<b>Incoming Resources</b>	<b>Resources Expended and Transfers</b>	<b>At 31 December 2014 £</b>
<b>Restricted Funds: ITF Grants</b>	72,991	12,858	494	85,355
<b>Restricted Funds: Capital Grant</b>	<b>72,991</b>	<b>12,858</b>	<b>494</b>	<b>85,355</b>

**12. UNRESTRICTED FUNDS**

	102,538	59,911	62,698	99,751
	<b>102,538</b>	<b>59,911</b>	<b>62,698</b>	<b>99,751</b>

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**13. ANALYSIS OF NET ASSETS**

	<b>2014 Tangible Fixed assets</b>	<b>2014 Cash at bank and in Hand</b>	<b>2014 Other Net current assets/(liabilities)</b>	<b>Total 2014</b>	<b>Total 2013</b>
<b>Unrestricted Funds</b>		79,823	19,928	99,751	102,538
<b>Restricted Funds</b>		85,355		85,355	72,991
		<b>165,178</b>	<b>19,928</b>	<b>185,106</b>	<b>175,529</b>

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### **ICMA MEMBERSHIP**

Biblia Harbour Mission.

ChristelikeSeemansorganisatie.

Danske Sømands-og Utlandskirker.

Deutsche Seemannsmission e.V.

Estonia Seamen's Mission.

Indenlandsk Sømandsmission.

Indonesian Ministry to Seafarers PGI

Korea International Maritime Mission .

LIFE International Seafarers Christian  
Ministries.

Mersey Mission to Seafarers.

Mission to Seafarers.

NAMMA.

Nederlandse Zeemancentrale.

PCT Seamen's Fishermen's

Service Centre Taiwan.

Queen Victoria Seamen's Rest.

The Fishermen's Mission.

Sailors' Society.

Seafarers' Welfare Board of  
New Zealand.

Seamen's Christian Friend Society.

Seamen's Church Institute of New York  
& New Jersey.

Seemannsmission der Nordkirche.

Sjømannskirken / The Norwegian  
Church Abroad .

Sjömannskyrkan I Sverige.

Stichting Pastoraat Werkers Overzee.

Suomen Merimieskirkko.

Svenska Kyrkan I Utlandet.